

PRIVACY POLICY

Dear Customers,

In compliance with the requirements of the European Union Privacy Regulation UE/2016/679 (GDPR) and Italian Legislative Decree no. 196 of June 30, 2002 (Code in matters for the protection of personal data) we inform you that MAP S.p.A., P.IVA 07952810153, in the person of its pro-tempore legal representative sig. Francesco Pesatori with the registered office in Via Alessandro Volta 12, 20094 Corsico (MI), Italy, in the role of Data Controller will subject personal data that concerns you and those that have and will come, from you and other subjects, conferred and/or communicated during the relationship with our structure.

The processing of the data that you freely conferred or was collected by other means will be carried out in compliance with current privacy regulations, based on the principles of correctness, legality and transparency and carried out in compliance with the principles of pertinence, completeness and non-excess.

The data will be collected and recorded for the sole purposes outlined in art. 1 and they will be stored for these purposes for a period no longer than ten years from the end of the relationship. In any case, MAP reserves the right to store the Personal Data up to the time permitted by Italian law to protect its own interests (art. 2947, clauses 1 and 3 of the Italian Civil Code).

In accordance with the requirements of European Union Privacy Regulation UE/2016/679 (GDPR) we inform you that:

1. The data provided by you will be processed for the following purposes:
 - a) Activities concerning the stipulation, execution, variations or modifications of contracts between the parties;
 - b) Operational needs such as operational, management, taxation, financial, insurance and accounting concerning the contractual and-or pre-contractual relationship established;
 - c) Meeting the obligations required by laws and regulations and by community regulations;
 - d) Monitoring the methods of supply of services, the progress of the relations with suppliers and the analysis and management of the risks connected to the contractual relationship.

The categories of the data processed are:

- o Vital personal data (for example: name, surname, address, appearance, nationality, province and council of residence, fixed and/or mobile telephone number, fax, tax code, e-mail address(es));
- o Banking (for example: IBAN and banking/postal information);
- o Of taxation and of financial nature.

2. The processing will be carried out in a non-automated manner and can consist of the operations of recording, organization, storage, consultation, use, elaboration, modification selection, extraction, comparison, interconnection, transmission, communication, deletion, destruction, blocking and limitation.

The processing will be carried out with both the use of paper support and the assistance of electronic, IT and internet tools suitable for ensuring the security and confidentiality of said data in accordance with the requirements contained in art. 32 of European Regulation 2016/679.

In any case, in carrying out the processing operations all the technical, computer, organizational, logistic and security procedures will be carried out in a manner that an adequate level of protection of the data required by the law is guaranteed. The methodology applied for the processing listed above will guarantee access to the data only to the subjects specified in point 4.

3. Conferment and processing of the data is:

- o Compulsory and does not require your consent for achieving the purposes connected to the obligations required by laws, regulations or community regulations;
- o For all the personal data essential for the proper establishment of the professional task, as well as the management and prosecution of the professional service the collection is indispensable and does not require your consent;
- o For the execution of the tasks of public interest and the exercise of public powers with which the Data Controller is invested the collection is indispensable and does not require your consent;
- o For the pursuit of legitimate professional and third party interests the collection is indispensable and does not require your consent;
- o For all the personal data collected for the purposes is not directly and/or indirectly connected to the contractual, pre-contractual, legal and protection of vital interest obligations, the carrying out of public tasks, the

exercise of public powers or the pursuit of legitimate interest, the collection is optional and requires your explicit consent

Any refusal, even for legitimate reasons, to supply all or part of the data listed above could compromise the regular development of the relationship with our structure and specifically, for the personal data defined above as compulsory and indispensable could cause the impossibility on our part of carrying out the regular performance of the professional charge and the regular provision of the professional services requested.

4. As well as the Legal Representative of the Data Controller, the subjects or the categories of subjects that can come to know of the data or to which the data can be communicated are as follows:

- o Data Processors;
- o System Administrators;
- o "Data Processors" (i.e. employees or commercial agents).

The up to date list of the System Administrators and Data Processors is kept at the Data Controller's registered office. In any case, your personal data will not be distributed.

5. Furthermore, your personal data can be passed on to the Public Administration, Pensions and Assistance Institutions, Public Bodies, Police Forces, Judicial Authorities, or other Public or Private Subjects exclusively for the purposes of carrying out their professional charges and the obligations required by laws, regulations or community regulations.

6. Your personal data is processed and stored at the Data Controller's office, in both paper and electronic archives, duly guarded for the purposes of guaranteeing their integrity and confidentiality. Both the paper archives and the servers are located at the Data Controller's registered office at Via Alessandro Volta 12, 20094 Corsico (MI), Italy.

7. In any case, you can always ask the Data Controller using the contact data listed in this information sheet to copy your personal data and information concerning the location of where your personal data is processed and an up to date list of the details identifying the Data Processors and the System Administrators authorized to process your data.

You can freely withdraw at any time the consent given with no obligation and prejudice to the legality of the processing up to that point and in your role as the interested party exercise the rights of Access, Correction, Deletion, Limitation, Opposition, Portability and Complaint to the Guarantor of Privacy in regards to the Data Controller as outlined in art. 15 of European Regulation 2016/679 and art. 7 of Italian Legislative Decree 196/2003.

More specifically, in your capacity as interested party you enjoy the following rights:

- To obtain confirmation of the existence or not of personal data that concern you, also if they are not yet recorded and their communication in intelligible form;
- To obtain indication of: a) the origin of the personal data; b) the purposes and methods of the processing; c) the logic applied in the case of processing carried out with the aid of electronic tools; d) identifying details of the Data Controller, the Processors, the representative nominated in accordance with art. 5m clause 2 of the Privacy Code and art. 3 of the GDPR; e) the subjects or the categories of subjects to which personal data can be communicated or that can come to know of the data in the capacity of the appointed representative of the territory of the State, of the persons responsible and those appointed;
- To obtain: a) the updating, the modification or, when it involves you, the integration of the data; b) the deletion, the transformation in anonymous form or the blocking of the data processed in violation of the law, including those which need not be stored in regards to which that data was collected or subsequently processed; c) a statement that the operations included in points a) and b) were brought to attention and also as far as their contents are concerned, of those to which the data was communicated or distributed, with the exception of the cases in which this ;compliance is impossible or involves a commitment that is manifestly disproportionate to the right protected;
- To oppose, fully or in part: a) for legitimate reasons the processing of personal data, that concern you, even if pertinent to the reason for collection; the processing of personal data that concern you for the purpose of sending advertising or sales material directly or for carrying out market research or commercial communications through the use of automated call systems without the intervention of an operator, through email and/or through traditional marketing via telephone and/or paper mail. It should be noted that the right of opposition of the interested party contained in point b), for the purpose of direct marketing through automated methods extends to traditional methods and that in any case the possibility remains for the interested party to exercise the right of opposition also only in part. Hence, the interested can decide to receive only communications only through traditional methods, or only automated communications or neither of the two types of communication.



8. The contact details for exercising your rights are: info@mapcarpenteria.it